

# **Erasmus + mobility program participation rules for academic year 2019/20**

Each student can go on Erasmus + mobility once in one cycle of studies, that is, one time at the undergraduate level, one time at postgraduate studies and one time on PhD studies.

The maximum time for the Erasmus+ mobility at one cycle of studies is 12 months. Mobility time should not exceed the planned study period.

For mobility can apply all students with exception that the mobility should not take [place during 1st year of study on undergraduate level and during 1st semester at postgraduate studies. Mobility during diploma semester is possible only in case if the project will be realized at partner university.

All persons interested in the mobility may search for more information the International Cooperation web page (DMWA) or ask the Faculty Coordinator.

Mech Eng Faculty Coordinator is responsible for students mobility applications, information about partner universities availability and the number of places and also detailed information about mobility qualification rules.

Documents, Learning Agreement and applications for traveling abroad should be presented in the Dean Office, room 219.

Additional information available on International Cooperation web page (DWMA) (<https://pg.edu.pl/international/erasmusplus-zasady>)

## **Rules for qualification for mobility grant at Mech Eng Faculty**

1. The qualification takes place on a competitive basis. Eligibility criteria are as follows:
  - Up to now average grade from studies.
  - Knowledge of foreign languages (including in particular the language required by the partner university).
  - Student activities (in particular ERASMUS+ involvement), and additional student achievements.
  - In case of Linneaus University Vaxjo and Fachhochschule Lübeck, due to area of cooperation according to undersigned agreements between universities, students form IDE course are preferred.
2. Students going on mobility, at least during application, should have not the ECTS point deficit.
3. The admission for Erasmus + mobility is done by the qualifying committee, which consists of the  
Vice Dean for Education at Faculty of Mechanical Engineering GUT,  
Erasmus+ Coordinator at Faculty of Mechanical Engineering GUT,  
A student representative (WRS).
4. Classification is held once a year at the beginning of the summer semester. In justified cases additional winter semester qualification sill be organized for mobility during next summer semester.

5. The basis of the pre-qualification is:
  - fill in the online application letter (available on mojapg, Erasmus menu),
  - write the cover letters in English or other foreign language according to partner university language requirements,
  - presentation of up to now studying average mark certificate with recalculation for grading system valid at GUT,
  - presentation of declaration of foreign language competency on the level required by partner universityand submission of above mentioned, undersigned documents in the Mech Eng Dean's Office  
not later than 12.04.2019 in white folder with name and surname.
6. The student has the right to submit three (3) preferences for the universities, in which he/she wants to study within the framework of the Erasmus+ programme.
7. Student choosing universities in the application form, is obliged to check the applicable education systems and curriculum of these universities.
8. After qualification student has to prepare in cooperation with partner university the Learning Agreement, which should be approved by Vice Dean for Education Mech Eng GUT, Erasmus+ Faculty Coordinator and Erasmus+ University Coordinator. The student is obliged to obtain the 30 ECTS credits per semester to fulfill requirements at his/her home institution. Subjects included in the partner university programme shall not significantly differ from the curriculum at the Faculty of Mechanical Engineering, GUT in a given semester.
9. After basic session (or in case of lack of passing subjects term after correction session is permitted), candidate submits in the Mech Eng dean's office the "Request for a trip abroad". The request will be presented to the Dean only in case when undersigned Learning Agreement will be enclosed. Acceptance of the request by Dean will take place after verification of passing of semester.
10. Announcement of the results will take place up to 20.04.2019, and the final list of students qualified for mobility is approved by Vice Dean for Education Mech Eng GUT.
11. In case of free places remaining on partner universities after qualification, the additional qualification could be organized.
12. There is possibility to acquire for extension of stay during Erasmus+ mobility. The condition is to proof the passing of all subjects mentioned in the Learning Agreement.
13. Changes in Learning Agreement are accepted during period up to 4 weeks after start of semester on the host university.
14. During settlement of the mobility period only subjects present in the Learning Agreement are accounted.

Additional information and explanation available from Faculty Coordinator –  
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